

House Rabbit Network, Inc.

Minutes Board of Directors Meeting November 3, 2012 Billerica Public Library – Billerica, MA

Roll Call

Present: Linda Massey, Diane Mayer, Suzanne Trayhan

Absent: Kathleen Bourdelais

This special meeting was called to order at 10:30 AM. A quorum was present.

Business

The Board voted unanimously to accept Cheryl Reinhardt's resignation as a Director and from all volunteer activities received via email October 14, 2012.

The Board reviewed the bylaws and suggested changes to Article 3; Article 4, section 2, 8, 10; Article 5, section 5, 7; and Article 7, section 1. These changes will be drafted by Suzanne with input from the rest of the Board and submitted for review in accordance with the bylaws.

The Board discussed the possible removal of Kathleen Bourdelais, Melissa Lyons, Justin Lyons, and Shannon Cail from all positions and volunteer activities within HRN.

A motion was made to remove Kathleen Bourdelais from her affiliation with as HRN including but not limited to Director, Treasurer, all committees, all volunteer activities and as shelter manager effective immediately upon notification to be sent via email on November 3, 2012 followed by a hard copy sent via USPS via certified mail. The motion seconded and passed unanimously. Linda will mail the letter drafted by the Board on Monday, November 5.

As there is concern among the Board and shelter volunteers that Kathleen will disrupt shelter operations, the Board decided to file a No Trespass order with Billerica Police Department enabling shelter volunteers to seek police assistance if needed. The order will be filed immediately following the meeting.

A motion was made to remove as members and from all volunteer activities and committees, Melissa Lyons, Justin Lyons, and Shannon Cail effective immediately upon notification to be sent via email on November 3, 2012 followed by a hard copy sent via USPS via certified mail. The motion seconded and passed unanimously. Linda will mail the letters drafted by the Board on Monday, November 5.

Diane Mayer will serve as interim treasurer. Bank paperwork was completed to remove Justin and Kathleen as signatories on the accounts. Linda was also added as a signatory on the ING account as a back-up.

The meeting was adjourned at 12:00 PM.