

**House Rabbit Network (HRN)**  
**Minutes of the Meeting of the Board of Directors**  
**May 10, 2014 at 1:00pm**  
**HRN Shelter, Billerica MA**

Present: Suzanne Trayhan, president; Diane Mayer; Sarah Titus. Also in attendance was Jean Player, secretary.

Meeting commenced at 12:42pm.

**Review and Approval of Minutes of February 8 Board Meeting**

Minutes approved.

**Choosing board size for next year**

There are currently two vacancies on the five-member board. One volunteer was asked about joining the board but she declined.

**General updates**

HRN is in discussions with the organization Three Bunnies about establishing a partnership. They are transitioning to be a sanctuary: HRN could give them our sanctuary and less adoptable bunnies and they'd transfer their adoptable bunnies to HRN.

The board expressed that it is time to review and update the "Do Not Adopt [to]" list.

**Review of HRN rabbits for sanctuary status**

*Amelia* is seven years old; she has no litterbox habits and her muscles have atrophied. Her prognosis is unknown. Approved.

*Snickers* was adopted but returned: She was diagnosed with kidney failure and the family doesn't want to care for her. Approved.

*Georgie* is 13 years old and in frail health. Bonded to Owen but will be temporary sanctuary to stay together for the remainder of Georgie's life. Approved.

**Foster Home Management**

[a] Two bunnies were transferred out from the non-communicative foster home in NH; two foster bunnies remain there.

There is also a foster home in MA that is not communicating to HRN; the volunteer has two unfixed rabbits and also has an HRN education kit that needs to be returned. It is possible that two HRN volunteers who live nearby might be able to help retrieve the education kit. If we are

successful in getting the education kit back, we can proceed with giving the foster volunteer two weeks' notice to make transfer arrangements or to adopt the rabbits from HRN.

Same action will apply to the two bunnies who are still in the NH foster home. Their spay/neuter procedures were paid for by HRN. Suzanne will get legal advice on how to proceed with a certified letter and the possibility of small claims court.

**[b]** There are questions on the foster home waiver are redundant to the online application. Sarah has recommendations: a section that lists what equipment the foster home takes or already has, and the rabbit they are fostering.

**[c]** We need someone to work on the inventory. The goal is to have an inventory management system online; it will take about a year.

**[d]** Guinea pig cages: use the bottoms for litterboxes; recycle the metal tops. Retain the collapsible ones for emergency or temporary housing.

### **Next Board Meetings**

September 6

November 8

February 7

May 9

October 18- Volunteer Meeting

The meeting adjourned adjourned at 1:30pm.